

What is St Vincent's Health Foundation?

St Vincent's Health Foundation raises funds to support the vital work of the hospital and health services.

The generous support of individuals, community groups, staff and businesses enables the Foundation to purchase new medical equipment, drive innovation and research, improve patient health care and educate our new generation of clinicians.

We're here to help you....Do you need a vital piece of equipment, funding for research or maybe support for a scholarship trainee program?

Our team can help to raise the necessary funds to support the important work you do.

'Working with the Foundation Team was amazing. They helped us raise funds to transform shared spaces in our ward for our patients and their families. We could not have done it alone. They even helped us arrange fun fundraising events like Lawn Bowls and a Trivia Night. This is what they do and they are awesome!' **Meg Mackenzie: Rehabilitation Ward - Nurse Unit Manager**

FUNDRAISING

Hospital Department – Frequently Asked Questions:

Q: Why does St Vincent's Hospital have to fundraise?

A: Our government funding provides for the essential items required to run a hospital. Through our shared fundraising and philanthropy efforts, we are able to purchase much needed additional equipment or services, which our government funding does not always stretch to cover.

Q: How are donations processed?

A: Hospital policy requires ALL donations to be processed, banked and receipted by the Foundation. This requirement is to ensure the donor is sent a receipt which allows them to receive tax-deductible benefits. Donors of our appeals and events are nurtured so that they remain involved and engaged with the hospital.

Q: When will we receive the funds raised?

A: Funds raised are dispersed on a monthly basis with any donation made in support of a specific purpose being transferred to the relevant departments Special Purpose Fund.

Q: If I wish to raise money for my ward/department do I require Authority to do so?

A: Yes, by law, a Victorian fundraiser must have an Authority to Fundraise letter. St Vincent's will issue this letter (sanction) once the application/event registration has been received and approved. Please note St Vincent's Hospital Melbourne will not approve any high-risk activity.



Q: What do I do if I have a fundraising idea?

A: In the first instance contact a member of the Foundation Team to talk through your idea. We're always appreciative of any fundraising efforts which will benefit our hospital and are keen to support you in any way we can. Alternatively, you can visit our website and for some inspiration at <https://www.stvfoundation.org.au/fundraise>

Q: Can 'Text to Donate' be used to raise funds for our department/ward?

A: Yes, we can assist you in raising funds for your department by creating a 'keyword' and promotional material for you to display throughout your wards/department.

For more information simply contact Richard Thayer, Fundraising and Engagement Manager on 9231 3118 or email richard.thayer@svha.org.au

Donor – Frequently Asked Questions:

Q: How can I donate?

A: Text to Donate - Text **DONATE** to **0400 807 807**

Online - Go to www.stvfoundation.org.au/donate and follow the simple steps

By Post - Complete and return the donations forms provided in the information pack

By Phone - Donors can also call to make a donation and speak to a member of the Foundation Team on 03 9231 3365

In person - By visiting the Foundation Office, next door to Court Yard 55

Q: Are donations tax deductible?

A: Yes, any donation over \$2 is tax deductible and can be deducted this financial year.

Q: How will my funds be used?

A: The funds raised will assist in the further development of our services and equipment at each of our sites. One hundred per cent of donations received for a specific purpose will be transferred to the relevant Special Purpose Fund to benefit that purpose.

Q: If I provide my information will I be added to a mailing list?

A: Yes, donor's information will be added to our mailing list.

Q: Can I request to be removed from the mailing list?

A: Yes, donors can contact the Foundation to request to be removed from our mailing list at any time. By contacting us;

- **By Phone: (03) 9231 3365**
- **In writing: St Vincent's Foundation, PO Box 2900, Fitzroy, VIC 3065**
- **Email:** Alternatively they can email foundation@svha.org.au and provide details to arrange to have them removed.



Useful Phone Numbers:

General Enquiries	Foundation Office	DL: 03 9231 3365
Lyn Amy	St Vincent's Health Foundation CEO	DL: 03 9231 3365
Richard Thayer	Fundraising and Engagement Manager	DL: 03 9231 3118
Karlee Rose	EA – Donor Relations	DL: 03 9231 3365
Richard Prentice	Trust & Foundation Manager	DL: 03 9231 3968
Rebecca Martin	Events Manager (Acting)	DL: 03 9231 3287
Jeff Topp	Development Officer – Mon-Wed	DL: 03 9231 2317
Verran Boxer	Finance Manager	DL: 03 9231 3361
Robert Nash	Database Analyst & Website Manager	DL: 03 9231 3270
Sue Worland	Donor Relations Officer - Bequests	DL: 03 9231 3363